

**BHECM Report of Annual Evaluation Conference
By the District Superintendent
Report for Academic Year:**

Campus Ministry:

As part of our Annual Evaluation Conference the following reports were reviewed

1. Local Board Membership Report. The board chair, and the chairpersons for the personnel, finance, and property (if appropriate) committees are qualified. The proposed board meeting schedule is adequate, students are represented on the board and a board orientation/training session is planned.

_____ Concur _____ Do not Concur

Comments:

2. Annual Audit of previous fiscal year. The audit was conducted in accordance with the BHECM Guidelines. Corrective action is being taken for identified deficiencies and comments provided for all recommendations.

_____ Concur _____ Do not Concur

Comments:

3. The Budget for the Current Fiscal Year. The budget includes a detailed income and expense report for the previous year and the current year (to date), and includes a summary of any other assets or liabilities not reflected in the budget (endowment funds, loans, etc.)

_____ Concur _____ Do not Concur

Comments:

4. Property Reports submitted on 1 October of the current Academic Year (as appropriate). All required reports were submitted and there is evidence that the property inspection is accurate, corrective action is scheduled for known deficiencies and a preventive maintenance program is in place.

_____ Concur _____ Do not Concur

Comments:

5. Campus Ministry System Reports. A summary review of the monthly CMS reports was conducted and there is evidence that the campus minister and board are involved in efforts to constant improvement and evaluation and there is evidence of continuous growth in all Explore, Engage and Embody events.

_____ Concur _____ Do not Concur

Comments:

Signatures:

District Superintendent _____ Date: _____

The undersigned have reviewed this report

Campus Minister _____ Date: _____

Board Chair: _____ Date: _____